

### Review of Official Acts or Decisions

Unless otherwise provided by law or agreement and before commencing an appeal to the Commissioner of Education, a parent/guardian/person in parental relation may appeal any official act or decision, by a Superintendent, Assistant Superintendent, administrator or other school authority or officer in accordance with the following administrative review process.

1. Appeal of any administrator or other school authority shall first be made in writing to the Superintendent of Schools within thirty (30) days of notice of the act or decision.
2. Appeal of a Superintendent's official act or decision shall first be made in writing to the Board of Education within thirty (30) days of the act or decision.
3. Appeal of the Board of Education decision shall be made to the Commissioner of Education pursuant to Education Law §310 and corresponding regulations.